



*West Virginia Division of Veterans Affairs
West Virginia Veterans Nursing Facility
One Freedoms Way
Clarksburg WV 26301*

Dear Veteran/ Family Member:

Thank you for your interest in the West Virginia Nursing Facility. We realize that the decision to place a loved one into a long-term care facility is not an easy one, and our goal is to make the transition as effortless and pleasant as possible.

Janet Chapin, Social Worker/Admissions for the facility will assist and guide you through the application process. We encourage you to contact Mrs. Chapin at the above address and telephone number for any assistance needed.

In order to expedite the process, a list of items is enclosed to help determine your eligibility, level of care, and financial responsibility. Please forward this list to us along with your completed application. Again, if any assistance is needed, please do not hesitate to contact the facility.

We appreciate your service to the nation and extend our gratitude for the opportunity to serve you, the Veteran of America's Armed Forces.

Sincerely,

Kevin B. Crickard

Dr. Kevin B. Crickard
Administrator